

REGULAR COUNCIL MEETING
May 6, 2019

Members Present: Douglas Baker, Mayor
Donna Fletcher, Deputy Mayor
James Johnson
Samuel Lyons
Fred Mays

Members Excused: Michael Dulaney

In Attendance: Tracy Jamieson, City Manager
Brian Spaid, Esq., City Solicitor
Charles Gibbons, Code Enforcement/Zoning Officer
Deb Eckelberger, Franklin Development Director
Sheila Boughner, Community Development Coordinator
Harmony Motter, Finance Director
Darla Hawke, Recording Secretary
Ryan Rudegeair, 1244 Buffalo Street
Phil Deets, 903 Liberty Street
Barry L Wingard, PhD, 948 Liberty Street
Ally-Karen D Miller, Franklin YMCA, Miller-Sibley Pool Manager
Jeff & Gina Shuffstall, 1149 Liberty Street (Parkview Apartments)
Christian Marshall, 1517 Elk Street
Linda Antonucci, 1313 Liberty Street
Robert Smith, 1333 Elk Street
Dan Flaherty, ORLA
Bev Hart, 1333 Elk Street
Jean Rankin, 826½ Buffalo Street
Ralph Reed, 1051 Elk Street, Apt. 2
Mike & Dorothy Haggerty, 237 Cherrytree Road, Titusville
Sarah Titley, Venango Newspapers, Inc.
Chris Rossetti, Explore Venango

Mayor Baker called the meeting to order at 7 PM.

ADOPTION OF AGENDA - Resolution No. 49

Mrs. Fletcher moved to approve the agenda, as presented. Mr. Lyons seconded the motion, which passed unanimously.

APPROVAL OF MINUTES - Resolution No. 50

Mr. Johnson moved to approve the minutes of the regular meeting of April 1, 2019, as presented. Mr. Mays seconded the motion, which passed unanimously.

PAY THE BILLS - Resolution No. 51

Mr. Lyons moved to pay the bills as presented. Mr. Johnson seconded the motion, which passed unanimously.

CITIZENS' INQUIRIES

Resolution No. 52 - Bev Hart, along with Jean Rankin, who is visually impaired; Ralph Reed, who is confined to a wheelchair; and Robert Smith were in attendance to address the pedestrian/vehicle situation at Washington Crossing and Liberty Street. Ms. Rankin reported that she had been hit at this location as had Ms. Hart's dog. Mayor Baker ascertained that the audible signal was advising pedestrians that it was safe to walk when, in reality, it was not. Acting on the citizens' request, Mayor Baker moved and Mr. Johnson seconded a motion to direct the City Manager to begin proceedings with PennDOT to create a 4-way stop at this intersection. Motion passed unanimously. Mrs. Jamieson advised the Council that any costs associated with this project would need to be added to the 2020 budget.

Dan Flaherty, Oil Region Library Association, was in attendance to thank the Council and City staff for their help with the Keystone Grant for the Franklin Library.

CERTIFICATE OF APPROPRIATENESS

Resolution No. 53 - Mrs. Fletcher moved and Mr. Lyons seconded a motion to issue a Certificate of Appropriateness for paint colors at **1313 Liberty Street**, as presented. Motion passed unanimously.

Resolution No. 54 - Mrs. Fletcher moved and Mr. Mays seconded a motion to issue a Certificate of Appropriateness for any of the white paint colors submitted on the Sherwin-Williams sheet for the **12th Street Island Gazebo**, as presented. Motion passed unanimously.

Resolution No. 55 - Mr. Johnson moved and Mr. Lyons seconded a motion to issue a Certificate of Appropriateness for a garage door and awning for **903 Liberty Street**, as presented. Motion passed unanimously.

Resolution No. 56 - Mr. Lyons moved and Mr. Johnson seconded a motion to issue a Certificate of Appropriateness for paint colors and additionally, approved the white marbled painting of the front columns at **948 Liberty Street**, as presented. Motion passed unanimously.

Resolution No. 57 - Mayor Baker moved and Mr. Lyons seconded a motion to deny a Certificate of Appropriateness for the request to remove a window and door and replace them with a 24+ bank of electric meters and 2 disconnects on the exterior of the structure at **1149 Liberty Street**, as presented. Motion passed 4-0, with Mr. Johnson abstaining from the vote.

YMCA MILLER-SIBLEY POOL UPDATE

Mrs. Miller reported that this year they are adopting the motto, "Aquatic Safety: A pathway to a culture of safety." She announced the pool would be opening June 9 and they

would once again be offering free swim lessons and exercise classes. Staff will continue entering attendance records into the database to monitor who uses the pool and whether they are paying daily or using season passes, which went on sale April 26 during the Healthy Kids Day activities. She reported the pool has been drained, cleaning has begun, and she and her staff plan to begin the opening preparation work to get the concession stand and bath house ready.

She noted floors in the bathhouse will need to be painted; and a smaller project would be updating the sound system at a cost of approximately \$400. Mrs. Jamieson advised painting the bathhouse floors will need to be added to next year's budget.

Mrs. Miller also reported that she has started updating the Emergency Management Procedures for the pool and the Aquatic Safety Plan, and hopes to have an up-to-date facility operations manual for the pool on file with both the City and the YMCA.

LIQUID FUELS STREET RECOMMENDATIONS - Resolution No. 58

Mrs. Jamieson reported that the total allotment for the 2019 Liquid Fuels is **\$110,000**. After reviewing the streets most in need of repair, it was the recommendation of Terry Ruditis, Street Supervisor, to pave the following streets:

	<u>Estimated Cost</u>
• 800 block of Elk Street	\$ 41,887
• 1100 block of Elk Street	\$ 32,970
• 600 block of Pacific Street	\$ 32,365
• TOTAL	\$107,222

In his memo to the City Manager, Mr. Ruditis reported that the Elk Street locations are the major travel and detour lanes during local events, and the Pacific Street location is extremely rough and its uneven driving surface makes it hard to plow. He also noted it is one of the streets that he gets the most complaints about resurfacing. Mayor Baker moved to approve the 2019 Liquid Fuels monies be used for the above listed streets. Mr. Mays seconded the motion, which passed unanimously.

FIRST READING - BILL NO. 4 - TRAFFIC CODE - HANDICAPPED PARKING SPOT

Resolution No. 59 - Mr. Spaid read Bill No. 4, "Traffic Code - Handicapped Parking Spot," in its entirety, into the record. Mr. Johnson moved and Mrs. Fletcher seconded a motion to pass on First Reading, Bill No. 4, "Traffic Code - Handicapped Parking Spot." Motion passed unanimously.

FIRST READING - BILL NO. 5 - ZONING MAP AMENDMENT/ESTABLISH PUBLIC HEARING

Resolution No. 60 - Mr. Spaid read Bill No. 5, "Zoning Map Amendment," in its entirety, into the record. Mrs. Haggerty explained that they plan to open a walk-up ice cream shop that will serve take-out dinners twice a week. There will be tables on a cement pad outside of the

shop and, in answer to Mrs. Fletcher's question, she advised vehicles would exit to the right onto Liberty Street and not cross into traffic. Mrs. Fletcher moved and Mr. Johnson seconded a motion to pass on First Reading, Bill No. 5, "Zoning Map Amendment." Motion passed unanimously.

Resolution No. 61 - Mr. Lyons moved and Mrs. Fletcher seconded a motion to hold a public hearing on Bill No. 5, "Zoning Map Amendment," on June 18 at 6 PM, followed by a Special Meeting of the Council. Motion passed unanimously.

FINAL READING - BILL NO. 2 - NOISE ORDINANCE - Resolution No. 62

Mr. Spaid read the title of Bill No. 2, "Noise Ordinance," into the record, noting that penalty provisions had been added since the First Reading. Mr. Lyons moved and Mr. Johnson seconded a motion to pass on Final Reading, Bill No. 2, "Noise Ordinance." Motion passed unanimously.

DESIGN/BUILD CURB CUTS AWARD - Resolution No. 63

Ms. Boughner reported that all funds from the FY-2015 CDBG Program year have been expended, with the exception of monies left in the Street Improvements line item. In the original CDBG application, there was room in the budget for ADA curb cuts to be placed at some of the intersection of streets that were paved with those funds. They have identified five curb cuts that should be revamped to make for safer and more accessible travel for pedestrians and those in wheelchairs. Four are at Pacific and Center Streets and one is at Pacific and Norman Streets. Due to it being a specialty item, the City received only two quotes for the Design/Build, which will place the responsibility with the contractor to design and build the curb cuts to ADA standards.

In order to facilitate closeout of the grant year, Ms. Boughner recommended that Council accept the low quote from M & B Services, LLC, Clarion, PA, in the amount of \$15,700. Mr. Johnson so moved. Mr. Lyons seconded the motion, which passed unanimously.

MID-BLOCK SIGNAL PROJECT CHANGE ORDER REQUEST - Resolution No. 64

Upon learning that the electric that runs the decorative lighting is also the electric that runs the traffic signals, which PennDOT no longer allows, the City requested a quote from the current contractor to add junction boxes into each side of Liberty Street and re-route the electric circuits that run the decorative lighting from the existing traffic signal bases to the new junction boxes. The quote to do the work is \$4,408, which the City's engineer determined was a reasonable amount. Therefore, Mrs. Jamieson recommended that Council approve this change order, in the amount of \$4,408, to be added to the M&B Services contract for the Mid-Block Pedestrian Signal Project. Mrs. Fletcher so moved. Mr. Johnson seconded the motion, which passed unanimously. Mrs. Jamieson noted the work will start right after the 4th of July activities.

PARADE & PARK REQUESTS - Resolution No. 65

Mr. Lyons moved and Mr. Mays seconded a motion to approve the following requests:

- June 10-August 23, 2019 • Atlantic Avenue Playground • Venango County CYFS Summer Food Program
- June 18, 2019 • Riverfront Park • Gary McClimans • Recovery Picnic
- July 13, 2019 • Bandstand Park • Venango County Tea Party Patriots • 10th Annual Anniversary Rally
- August 3, 2019 • Riverfront Park • FHS Class of 1959 • Class Reunion 1959

Motion passed unanimously.

REPORTS**Manager**

- Reported the City has received two new police cruisers.
- **Resolution No. 66 - Multi-Modal Fund Program Grant Award:** Reported the City was awarded a grant, in the amount of \$135,850, for the Franklin Mobility and Streetscape Improvements Project. The project involves the replacement of the Buffalo Street bus shelter behind the Franklin Housing Authority and the construction of a pedestrian walkway to provide a safer pathway for pedestrians and those with disabilities. The project will result in the loss of 6 to 7 parking spaces in Parking Lot B, and the alley will be closed to vehicle traffic. Mrs. Jamieson recommended that Council accept the grant, which is funded through the Commonwealth Financing Authority at DCED. Mr. Johnson so moved and Mrs. Fletcher seconded the motion, which passed unanimously. The City will administer the grant. Construction will probably not occur until 2020.

Solicitor - none.

Mayor • Appointments

Resolution No. 67 - Mayor Baker moved to reappoint Bob Bowen and Reinaldo Santiago to the Committee to Remember Our Heroes (C.R.O.H.). Mr. Lyons seconded the motion, which passed unanimously.

COUNCIL REPORTS

Mayor Baker - none.

Mr. Johnson

- Reported he had attended a meeting of the Heritage Advisory Committee, an off-shoot of the Oil Region Alliance, which was held at the Beach City Baby hangar where they are rebuilding a WWII cargo plane. Mr. Johnson also noted that his father had been a part of the Tuskegee Airman who fought in WWII.

Mrs. Fletcher

- Asked what the orange "X" on two downtown park trees meant. Mrs. Jamieson reported both trees were to be removed due to disease and dropping limbs, along with another one that will need to be removed for the new WWII Memorial.

Mr. Lyons

- Announced May Mart and the downtown stores were "packed" Saturday.

Mr. Mays - none.

ADJOURNMENT

There being no further business to come before the Council at this time, the meeting was adjourned at 8:18 PM.

Respectfully submitted,

Darla Hawke, Recording Secretary